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**STATE OF DELAWARE**  
**BOARD OF MENTAL HEALTH AND CHEMICAL  
DEPENDENCY PROFESSIONALS**

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PUBLIC MEETING MINUTES:	<b>DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS</b>
MEETING DATE AND TIME:	<b>Wednesday, May 23, 2018 at 12:00 p.m.</b>
PLACE:	<b>Division of Professional Regulation, 861 Silver Lake Boulevard Cannon Building, Second Floor Conference Room A, Dover, Delaware</b>
MINUTES APPROVED:	

**MEMBERS PRESENT**

Dr. Todd Grande, Ph.D., LCDP, **President**  
Dr. Rosemary Madl-Young, Ph.D., LCDP, **Vice-President**  
Mary Caroselli, LMFT, **Secretary**  
Daniel Cooper, LPCMH  
Nicole Luther, ATR-BC  
Dr. Margaret Prouse, Ed.D, Public Member  
Ruth Banta, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Lisa Smith, Administrative Specialist II

**MEMBERS ABSENT**

Irvin Bowers, Public Member  
Dr. Julius Mullen, Ed, D., LPCMH

**ALSO PRESENT**

Jennifer August, ATR-BC

**CALL TO ORDER**

Dr. Grande called the meeting to order at 12:02 p.m.

**REVIEW AND APPROVAL OF MINUTES**

The Board reviewed the April 25, 2018 meeting minutes. Dr. Prouse moved, seconded by Mr. Cooper, to approve the April meeting minutes as written. By unanimous vote, the motion carried.

**UNFINISHED BUSINESS**

Review of tabled application Amanda Prowitz, LACMH

The Board reviewed and discussed the additional documentation submitted for the tabled application for Ms. Prowitz, LACMH. Mr. Cooper moved, seconded by Ms. Caroselli to propose to deny the application as

Ms. Prowitz did not provide a clinical compelling reason for not being able to use an LPCMH as her supervisor. By unanimous vote, the motion carried.

#### Review of tabled application for Laura Shine, LACMH

The Board reviewed and discussed the additional documentation submitted for the tabled application for Ms. Shine, LACMH. Ms. Banta moved to approve the application. The Board continued to discuss the application. After discussion, Ms. Caroselli seconded Ms. Banta's motion to approve Ms. Shine's application for licensure as a LACMH. By unanimous vote, the motion carried.

### **NEW BUSINESS**

#### Deliberation on written public comment of the Rules and Regulations Hearing Pursuant to HB 82 and SB43

There were no written public comments received. The Board voted to approve the regulations as proposed. Dr. Prouse moved, seconded by Ms. Caroselli, to approve the proposed regulations as written. By unanimous vote, the motion carried.

#### Ratification of Application(s) for LPCMH licensure upgrade

The following license upgrades from LACMH to LPCMH were issued to:

1. Jessica McNemar
2. Erica Winn

Dr. Prouse moved, seconded by Ms. Caroselli, to ratify the approved application upgrades for Ms. McNemar and Ms. Winn. By unanimous vote, the motion carried.

#### Review of Application(s) for LPCMH Licensure

Tiffany Whitehurst – The Board reviewed and considered the application for Ms. Whitehurst. Mr. Cooper moved, seconded by Dr. Prouse, to approve Ms. Whitehurst's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Kenneth Angelo – The Board reviewed and considered the application for Mr. Angelo. Dr. Madl-Young moved, seconded by Ms. Caroselli, to approve Mr. Angelo's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Raffaella Ballard – The Board reviewed and considered the application for Ms. Ballard. The Board determined that Ms. Ballard does not have a current active LPCMH license nor does she take the NCE exam. Mr. Cooper moved, seconded by Ms. Caroselli, to propose to deny Ms. Ballard's application for licensure as an LPCMH as it appears she does not meet the statutory requirements for licensure by reciprocity. By unanimous vote, the motion carried.

Linda Grande – The Board reviewed and considered the application for Ms. Grande. Mr. Cooper moved, seconded by Dr. Madl-Young, to approve Ms. Grande's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Raquel Huerta – The Board reviewed and considered the application for Ms. Huerta. The Board discussed Ms. Huerta's education, which was completed in Israel. The Board determined that since NBCC evaluated her education and approved her to sit for the NCE exam, then her education is deemed equivalent. The Board had concerns regarding her supervision under a school psychologist. Per Rule 2.1.3 "Professional Counseling Experience means the accumulation of hours spent providing face to face professional mental health clinical counseling services with clients and other matters directly related to the treatment of clients,

in an setting that is clearly designated to provide professional mental health clinical counseling services and is subject to the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Educational or guidance counseling is not considered clinical mental health counseling. However, professional counseling experience done under the auspices of a mental health organization providing contracting services to a school or school system may be acceptable to the Board – guidance counseling, school counseling is not considered mental health counseling.” The Board determined that they need additional information clarifying what mental health duties Ms. Huerta performed as a counselor as well as the job description for her school psychologist supervisors. Ms. Caroselli moved, seconded by Mr. Cooper, to table Ms. Huerta's application to allow her the opportunity to provide the additional information regarding her direct clinical supervision experience and the job descriptions for her supervisors. By unanimous vote, the motion carried.

#### Status of Complaints

Complaint #33-05-17 - Sent to AG's Office

#### Review of Continuing Education Request for Eileen Baker, LPCMH

The Board reviewed and discussed the continuing education (CE) request submitted by Ms. Baker. The Board determined that the CE pertains more towards school counseling rather than clinical mental health counseling. Dr. Madl-Young moved, seconded by Mr. Cooper, to deny Ms. Baker's continuing education request. By unanimous vote, the motion carried.

#### CORRESPONDENCE

There was no correspondence before the Board to review or discuss.

#### OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board for discussion.

#### PUBLIC COMMENT

There was no public comment.

#### NEXT MEETING DATE

The Board's next meeting is scheduled for June 27, 2018, at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

#### ADJOURNMENT

Dr. Prouse made a motion, seconded by Ms. Banta, to adjourn the meeting. By unanimous vote, the motion carried. There being no further business before the Board, the meeting adjourned at 12:43 p.m.

Respectfully submitted,



Nicole M. Williams  
Administrative Specialist III  
Board of Mental Health and Chemical Dependency Professionals

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*